



UNION TERRITORY OF JAMMU AND KASHMIR
DIVISIONAL COMMISSIONER, KASHMIR

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**All Deputy Commissioners,
Kashmir Division.**

No: DIVCOM/EXAM/JKSSB/15/2024/154-164

Dated: 05/06/2024

Subject: Conduct of OMR Based Written Examination for the post of Supervisor.

Sir,

Apropos to the subject captioned above, I am directed to forward herewith the copy of communication No. JKSSB/COE/1/2024-06 (7480543) Dated 04/06/2024 received from Assistant Controller of Examination, Jammu & Kashmir Services Selection Board requesting therein to extend all the cooperation and support to the board in smooth, transparent and hassle-free conduct of various Examinations as mentioned in the aforesaid communication. In addition to strictly following the guidelines notified by General Administration Department issued vide Circular No. 05-GAD of 2016 dated 28-01/2016, it is also impressed that the requests made by the J&KSSB in the aforementioned communication viz, deployment of Observers, Magistrates, Centre Superintendents etc. be taken care of in letter & spirit.

Any shortcoming /deficiency in the preparations be immediately brought to the notice of this office or office of the Chairman JKSSB.

Yours faithfully

Aadil Fareed (JKAS)

Assistant Commissioner (Central)
KASHMIR

Copy to the :-

- (1) Assistant Controller of Examinations, Jammu & Kashmir Services Selection Board, Srinagar for favour of information.

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU & KASHMIR SERVICES SELECTION BOARD

CPO Chowk Panjtirthi, Jammu/ Zamzam Complex Rambagh Srinagar.

www.jkssb.nic.in

**Divisional Commissioner
Kashmir**

No. JKSSB-COE/1/2024-06 (7480543)

Dated:- 04 .06.2024

Sub: Conduct of OMR Based Written Examination for the post of Supervisor.

Ref:- Circular No. 05-GAD of 2016 dated 28.01.2016 of General Administration Department.

Sir,

Kindly refer to the subject and reference cited above. In this connection, I am directed to inform that the Jammu and Kashmir Services Selection Board (JKSSB) is scheduled to conduct OMR (Optical Mark Recognition) Based Written Examinations for the posts of **Supervisor (Social Welfare Department)** on **23.06.2024**, in one Session/shift from **(11:00 AM to 01:00 PM)** at various districts of Jammu and Kashmir Divisions.

The Divisional and District Administration have always played a pivotal role in the conduct of examinations organized by the Jammu and Kashmir Services Selection Board. A number of activities are to be undertaken at District level for ensuring transparency and fairness in the examinations. The General Administration Department has already notified detailed set of guidelines to be followed by the Divisional/District administration, vide Circular No. 05-GAD of 2016, dated 28-01-2016 (Copy Enclosed) for the smooth conduct of examinations for the Board.

In this context, I am directed to request your goodself to kindly extend all possible cooperation and support to the Jammu and Kashmir Services Selection Board in smooth, transparent and hassle-free conduct of above said examinations in terms of the above instructions of General Administration Department. **The list of District wise Exam Venue(s) identified by the Districts and candidates scheduled to appear in the written examinations at Kashmir Division is enclosed in Annexure "A" .**

Further, It is requested that:

1. Deployment of Observers, Magistrates, Centre Superintendents, Invigilators and order for imposition of section 144, in and around the examination centre(s) may kindly be issued. Invigilators are to be deployed in the ratio of 1:24 i.e. 01 Invigilator per 24 candidates. In addition, deployment of adequate number of Police Personnel Male & Female for frisking of candidates may be put in place for the smooth conduct of the examinations.
2. Adequate arrangement may kindly be ensured, for videography of the critical events like opening of Question Booklets, OMR Answer Sheets at the start of the examination and packing back of the Used OMR Answer Sheets and other

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- exam material on the scheduled dates, the expenditure of which shall be borne by J&K Services Selection Board, against Proper bills. The video clips so recorded be saved in appropriate format for record and reference and handed over to J&K Services selection Board after the conclusion of the examinations.
3. Necessary arrangement may be put in place for safe and speedy transport of material from Central Strong Room(s) of J&K Services Selection Board to the District Strong Room(s) and back, under Magisterial cover and proper security. The cost of hiring of the vehicle(s) shall be borne by the JKSSB as per Govt. approved rates notified by the competent authority.
 4. Necessary arrangement may be put in place for hiring of vehicles through concerned ARTOs as per minimum requirement for safe and speedy transportation of examination material, from and to, the designated District Central Strong Room(s) for examinations scheduled on **23.06.2024**. The cost of hiring of the vehicle(s) shall be borne by the JKSSB as per Govt. approved rates notified by the competent authority.
 5. The rate of remuneration to the Centre Superintendent, Invigilators, Clerks and MTS etc as appointed, shall be made as per the approved rates of the Board.
 6. Miscellaneous items like Paper, Cloth, Envelopes, sealing wax etc. shall be arranged by the Centre Superintendent and shall be paid as per actual expenditure including seating arrangements subject to a maximum of Rs.1000/- per centre.
 7. Arrangement of drinking water, electricity and heating etc. shall be made at the Exam centre venue on the scheduled date and time of examination.

Yours faithfully,

*Mud
J. Bhat*
04.06.24
(Abdul Raqib Bhat) JKAS

**Assistant Controller of Examinations
Jammu and Kashmir Services Selection Board.**

Copy to:

1. Special Director General of Police, CID wing, J&K Srinagar for kind information.
2. Commissioner/Secretary to the Government, General Administration Department, Jammu/Srinagar for kind information.
3. Additional Director General of Police, Kashmir Zone for favour of information.
4. Deputy Commissioner(s) (ALL) Kashmir Division for information.
5. Senior Superintendent(s) of Police (ALL) Kashmir Division for information.
6. All Members Jammu and Kashmir Services Selection Board.
7. Secretary, Jammu and Kashmir Services Selection Board.
8. Regional Transport Officer, Kashmir.
9. Administrative Officer J&K Services Selection Board, Jammu/Srinagar.
10. Accounts Officer, J&K Services Selection Board.
11. Pvt. Secretary to Chairman, J&K Services Selection Board.

ANNEXURE A**ANANTNAG**

S.No.	Name of the Institution	Count	Code
1	Al-Sarwat Sr. Sec School Krangsoo	288	K4001
2	City Public School Khanabal Anantnag	192	K4002
3	Delhi Public School Sangam	240	K4003
4	Govt. Boys Model Higher Secondary School Brakpora,Anantnag	480	K4004
5	Govt. Degree College Bijbehara	487	K4005
6	Govt. Degree College Women,Anantnag	720	K4006
7	Govt. Girls High School Khanabal	168	K4007
8	Govt. Girls Higher Secondary School Anantnag	528	K4008
9	Govt. Higher Secondary School Wanpoh	264	K4009
10	Govt. Boys Model Higher Secondary School Bijbehara	492	K4010
11	Shaheed Himayun Muzzamil Memorial, Govt. Degree College, Anantnag	672	K4011
12	Girls Higher Secondary School Bijbehara	336	K4012

13	Govt.POLYTECHNIC college Larkipora	384	K4013
14	Govt. Higher Secondary School Mattan	240	K4014
15	ITI Ashajipora	220	K4015
16	Public English Medium School Bijbehara	480	K4016
17	RADIANT Presentation School Batengoo (Higher secondary) Block	240	K4017
18	RADIANT Presentation School Batengoo Secondary Block	552	K4018
19	SHEMFORD International School wanpoh Anantnag	300	K4019
20	SMART MISSION International School Wanpoh Anantnag	240	K4020
21	Whiz Kids Private school Batengoo	264	K4021
22	Govt. Boys Higher Secondary School DORU	492	K4022
23	SIR SYED Institute DORU	216	K4023
24	Govt. Higher Secondary School KABAMARG	192	K4024
25	Govt. Higher Secondary School KOKERNAG	240	K4025
26	Govt. Girls Higher Secondary School AISHMUQAM	144	K4026
27	Jawahar Novodaya Vidyalaya (JNV) AISHMUQAM	240	K4027

28	Govt. Higher Secondary School VEERI	144	K4028
29	Model Institute of Education (MIE)AKURA	192	K4029
30	ACE MATTAN	288	K4030
31	Govt. Higher Secondary School NANIL	240	K4031
32	Govt. Higher Secondary School SEER	200	K4032
33	Govt. Higher Secondary School KULLAR	192	K4033
34	Govt. Higher Secondary School SRIGUFWARA	240	K4034
35	Govt. Higher Secondary School DIALGAM	336	K4035
36	Govt. Girls Higher Secondary School VERINAG	168	K4036
37	Govt Degree College Dooru Ang	240	K4037
38	Govt Degree College Kokernag Ang	240	K4038
39	GD GOENKA Harnag Anantnag	168	K4039
40	Govt. Higher Secondary School ARWANI	192	K4040
Total		12151	

BANDIPORA

Serial	Name of Institution	Count	Code
1	Govt. Higher Secondary School Bandipora	336	K4101
2	High School Bagh Bandipora	192	K4102
3	Degree College Bandipora	672	K4103
4	Boys Hr. Sec. School Bandipora	384	K4104
5	Hr. Secondary School Nadihal Bandipora Near Petrol Pump.	120	K4105
6	Hr. Secondary School Aragam	192	K4106
7	Govt. Higher Secondary School Hajin	216	K4107
8	Govt. Higher Secondary School Ajas	192	K4108
9	Govt. Degree college Haajin	120	K4109
10	Govt. Hr. Sec. School Sumbal	216	K4110
11	Govt. Degree College Sumbal	556	K4111
12	Kashmir Tebia College Shilvat Sumbal	120	K4112
13	Hr. Sec School Mantrigam	144	K4113
	Total	3460	

BARAMULLA

S.No	Name of The Institute	Count	Code
1	St.Joesph Higher Secondary School	768	K4201
2	Government Degree College Boys Baramulla	600	K4202
3	Baramulla Public School	696	K4203
4	Delhi Public School Delina Baramulla	600	K4204
5	Govt.Boys Higher Secondary School Baramulla	384	K4205
6	Faizan Public school Fatehpura Baramulla	480	K4206
7	SSM College Diver Singpora Pattan	1032	K4207
8	HSS Nehalpora	288	K4208
9	Pioneer Institute Pattan	336	K4209
10	HSS Palhallan	264	K4210
11	Govt. Degree College Pattan	288	K4211
12	HSS Pattan	240	K4212
13	Sanctorum School Lalad Sopore	600	K4213

14	Welkin Education Trust Sopore	1008	K4214
15	Muslim Education trust Sopore	456	K4215
16	Govt.Boys Higher Secondary School Sopore	504	K4216
17	Govt.Girls Higher Secondary School Sopore	504	K4217
18	Govt.Boys Degree college Sopore	504	K4218
19	Model Public School Sopore	360	K4219
20	Neitherfield Bohripora Sopore	432	K4220
21	Govt. Degree College Hadipora	384	K4221
22	HSS Hygam	408	K4222
23	H S Jamia Qadeem	192	K4223
24	G D C Womens Sopore	178	K4224
	Total	11506	
BUDGAM			
S.No	Name of Institution	Count	Code
1	Govt. Degree College Beerwah	480	K4301

2	Govt. Girls Higher Secondary School Budgam	264	K4302
3	Govt. Boys Higher Secondary School Budgam	432	K4303
4	Govt. Sheikh Ul Alam Degree College Budgam	552	K4304
5	Govt. Higher Secondary School Chadoora	216	K4305
6	SEM College Humhama	384	K4306
7	Govt. Higher Secondary School Parnewa	216	K4307
8	Govt. Higher Secondary School Ichigam	216	K4308
9	Govt. Degree college Khansahib	384	K4309
10	Govt. Higher Secondary School Khansahib	240	K4310
11	Govt. Degree College Magam	288	K4311
12	Govt. Girls Higher Secondary School Magam	312	K4312
13	Govt. Boys Higher Secondary School Magam	216	K4313
14	Govt. Girls Higher Secondary School Nagam	288	K4314
15	Spring Buds Educational Institute Ompora Budgam	504	K4315
16	Oxford School of Education Budgam	216	K4316

17	Al-Asma School Budgam	250	K4317
18	Bright Horizon Humhama	240	K4318
19	Ibn Sina Nursing College Railway Station Ompora	600	K4319
20	JK Public school Humhama	240	K4320
21	Peace High School Nagam	408	K4321
22	Celestial Buds Narbal	240	K4322
23	Govt Polytechnic College Nagam	360	K4323
24	Babul Ilem Higher Secondary School	240	K4324
TOTAL		7786	

GANDERBAL

Serial	Name of Institute	Count	Code
1	Boys Higher Secondary School Ganderbal	360	K4401
2	Hilltop Educational Instt. Dariend Ganderbal	420	K4402
3	New Dreamland Educational Institute Beehama	396	K4403
4	Boys Higher Sec. School Manigam	168	K4404

5	Govt. Polytechnic College, Ganderbal	216	K4405
6	Govt. College of Engineering & Technology	336	K4406
7	Government Degree College Kangan	288	K4407
8	Government Degree College Ganderbal	300	K4408
9	Tullamulla Main Campus (Central University of kashmir) (IT Block)	300	K4409
10	Tullamulla Main Campus (Central University of kashmir) (Law and Mathematics Block)	240	K4410
11	Govt Girls Higher Secondary School Ganderbal	144	K4411
12	Radiant Public (RP) School Nagbal	264	K4412
14	TOTAL	3432	
KULGAM			
S.No	Name of Institution	Count	Code
1	GDC Kulgam	1176	K4501
2	GDC D.H Pora	408	K4502
3	GDC Kilam	384	K4503
4	Govt Boys HSS ChawalgamKulgam	360	K4504

5	Govt Girls HSS Kulgam	360	K4505
6	Ayesha Ali Academy Kanipora	312	K4506
7	Govt Polytechnic College Kulgam	312	K4507
8	Govt HSS Chowgam	288	K4508
9	Govt ITI Chawalgam	264	K4509
10	Govt HSS Bugam	264	K4510
11	DIET Kulgam	240	K4511
12	GDC Frisal	240	K4512
13	Govt HSS Qaimoh	240	K4513
14	Govt Boys HSS Yaripora	216	K4514
15	Kashmir Public School Balsoo	168	K4515
16	Govt Girls HSS Yaripora	168	K4516
17	Govt HSS Kilam	168	K4517
18	Govt Girls HSS Katrasoo	168	K4518
19	Govt HSS Devsar	168	K4519

20	Govt Hr. Secondary School Manzgam	144	K4520
21	Govt HSS Ashmuji	144	K4521
22	Govt Boys Hr. Secondary School Arreh	144	K4522
23	Govt Girls Hr. Secondary Pahloo	144	K4523
24	Imperial Convent School Kulgam	144	K4524
25	Leeds Convent HSS Kulgam	115	K4525
TOTAL		6739	
KUPWARA			
S.No	Name of Institution	Count	Code
1	Ain Ulllum Institute of Morality and Science (AIIMS), Handwara	312	K4601
2	AR Rashid B.ED College UnisoolLangate, Handwara	480	K4602
3	Army Good will School Chandigam Lolab Kupwara	192	K4603
4	Army Good Will School Krusan, Lolab, Kupwara	312	K4604
5	Army GoodWill School Wayan, Kupwara	168	K4605
6	BHSS Drugmulla, Kupwara	144	K4606

7	BHSS Handwara	480	K4607
8	BHSS Kralpora, Kupwara	240	K4608
9	BHSS Kupwara	384	K4609
10	BHSS MuqamHandworporeLangate, Handwara	312	K4610
11	BHSS Magam, Handwara	120	K4611
12	BHSS Nagri, Handwara	144	K4612
13	BHSS Qalamabad Mawar Handwara	144	K4613
14	BHSS Sogam, Kupwara	288	K4614
15	BHSS Tekipora Sogam, Kupwara	144	K4615
16	BHSS Tarathpora, Handwara	168	K4616
17	BHSS HirriTrehgam, Kupwara	120	K4617
18	BHSS Halmatpora, Kupwara	96	K4618
19	BHSS Villgam, Handwara	284	K4619
20	BHSS Lone Harie, Kupwara	192	K4620
21	BHSS Khumeriyal, Kupwara	96	K4621

22	BHS Krusan, Kupwara	120	K4622
23	Doon International School Bategam, Kupwara	144	K4623
24	Govt. Degree College, Handwara	672	K4624
25	Govt. Degree College, Boys Kupwara	768	K4625
26	Govt. Degree College, Sogam, Kupwara	384	K4626
27	Govt. Degree College, Women Kupwara	384	K4627
28	GHSS Handwara	264	K4628
29	GHSS Sulkote, Kupwara	264	K4629
30	GHSS Langate, Handwara	144	K4630
31	GHSS Sogam, Kupwara	168	K4631
32	Monarch Secondary School, Handwara	312	K4632
	TOTAL	8444	
PULWAMA			
S.No	Name of Institution	Count	Code
1	IUST Awantipora	1392	K4701

2	Govt. Degree College for Boys Pulwama	1008	K4702
3	Govt. Degree College for Women Pulwama	672	K4703
4	Dolphin International Public School, Tengpuna, Pulwama	480	K4704
5	Govt. Degree College Pampore	408	K4705
6	Govt. Degree College Tral	384	K4706
7	M.E.I Pampore	336	K4707
8	Solace International High School, Boonura, Pulwama	312	K4708
9	Govt. Girls Hr. Sec. School Pulwama	288	K4709
10	Birla Open Minds International School Pampore	288	K4710
11	Srinagar International School Patalbagh, Pampore	271	K4711
12	Govt. Girls Hr. Sec. School, Pampore	264	K4712
13	Govt. Girls Hr. Sec. School, Tral	240	K4713
14	Govt. Boys Hr. Sec School Pulwama	192	K4714
15	Govt. Boys Hr. Sec. School, Tral	192	K4715
16	Govt Boys Hr. Sec School Pampore	192	K4716

17	Govt. Hr Sec School Noorpora Awantipora	168	K4717
18	Govt Hr Sec School Kakapora	144	K4718
19	Govt Hr Sec School Pinglena	120	K4719
	Total	7351	
SHOPIAN			
S No.	Name of Institute	Count	Code
1	Govt. Degree College Shopian	1152	K4801
2	Govt. Degree College Zainapora	144	K4802
3	SBGM Nursing College Arhama Shopian	504	K4803
4	HSS Zainapora	192	K4804
5	HSS Imamsahib	192	K4805
6	Girls HSS Shopian	192	K4806
7	Boys Higher Secondary School Shopian	336	K4807
8	Kashmir Cambridge E.I Tukroo	144	K4808
9	Rainbow International Shopian	312	K4809

10	New Greenland Edu. Inst. Shopian	377	K4810
Total		3545	
SRINAGAR			
S No.	Name of Institution	Count	Code
1	Amar Singh College, Gogji Bagh Srinagar	600	K4901
2	AAA Memorial Degree College, Bemina Srinagar	744	K4902
3	S.P. College M.A. Road Srinagar	600	K4903
4	Government College of Education (IASE) M.A Road Srinagar	420	K4904
5	Government Degree for Women, Nawa Kadal Srinagar	450	K4905
6	Gandhi Memorial College, Shamswari Srinagar	240	K4906
7	Government Degree for Women, Zakura Srinagar	450	K4907
8	Vishwa Bharti College, Rainawari Srinagar	240	K4908
9	Kashmir Government Polytechnic, Gogji Bagh Srinagar	516	K4909
10	Government Polytechnic for Women, Bemina near JKBOSE Srinagar	312	K4910
11	Government Girls Hr. Sec School Kothi Bagh Srinagar	384	K4911

12	S.P. Higher Secondary School, M.A. Road School Srinagar	384	K4912
13	Government Boys Hr. Secondary School Jawahar Nagar Srinagar	520	K4913
14	Government Girls Hr. Sec School Soura Srinagar	397	K4914
15	Government Girls Hr. Sec School Amira Kadal Srinagar	320	K4915
16	Government Girls Hr. Sec School Channapora Srinagar	320	K4916
TOTAL		6897	